

# Summary of CPD Activity Types



Pensions  
Management  
Institute

ACHIEVING PENSIONS EXCELLENCE

Activity	Definition	Comments
Examination setting or marking.	Setting, marking or assessing any examination or qualification offered by an awarding organisation which is pensions specific or business related. This can include work done as assessors for PMI qualifications	Maximum value of 15 hours CPD per year
Delivering Courses or leading Workshops, Seminars, Web Forums & Webinars as subject matter expert	Leading presentations or discussions on all or part of an event covering relevant subjects. Courses and workshops delivered in a commercial capacity are not allowable, but research undertaken in preparation for such events can be counted.  Web Forums and Webinars on sites such as mallowstreet can fall under this category.	Maximum value of 15 hours CPD per event per year
Further Education	Participating in training courses or learning programmes aimed at post-graduate or equivalent professional qualification. This can also be completed online.	Maximum value of 15 hours CPD per course per year
Participating in Committees and Think Tanks or as Study Support Partners or undertaking TPAS case work	Member of any committee in PMI's organisational or regional structure or the equivalent in another appropriate recognised pensions or financial services body. (e.g.: Actuaries, PFS)	Maximum value of 15 hours CPD per year
Publishing Articles	Writing articles, manuals, reports on relevant subjects which are available for use by all PMI members (for example but not limited to Pensions Aspects) or by members of other recognised pensions or financial services bodies either in print or on-line.	Maximum value of 15 hours CPD per article per year
Formal Learning (Assessed)	This caters for formal learning that may not be at post graduate level but is still a formal academic or professional qualification. It will be of a higher level of attainment compared with short on-line courses.	Maximum value of 10 hours CPD per year

Mentoring	Providing coaching, tutoring, instruction or guidance to trainees and students. Routine activities such as new employee induction cannot be counted for CPD. The activity needs to be part of a regular, on-going activity but need not be a formal company programme.	Maximum value of 10 hours CPD per year
Attending Regional Group Meetings of recognised pensions or financial services bodies	This activity provides for members of Regional Groups who attend group meetings but are not involved in regional committee or organisational work.	Maximum value of 10 hours CPD per year
Additional management and professional training	This activity provides for PMI members who undertake additional courses or training programmes of short duration (could be for a few hours) that do not carry a formal qualification. These courses can be classroom based or on-line, including Webinars, and may have a formal assessment on completion but do not necessarily include a formal qualification.	Maximum total value of 10 hours CPD per year.
Watching PMI TV, reading published articles, informal on-job training, informal study or conducting research	Programmes and articles on relevant subject published in technical, trade, journals, financial publications or on-line news services – list to be made available if requested by PMI.	Maximum total value of 10 hours CPD per year for all activities
On-line training materials (Pensions, Investment or Employee Benefit focussed) without formal assessment	Web based online learning, short courses, Webinars.	Maximum total value of 10 hours CPD per year for all activities
Attending relevant Seminars or Conferences	Pensions and employee benefits related events.	Maximum value of 7 hours CPD per event.
Voluntary Work	Voluntary support in the pensions area. It might include coaching, tutoring, instruction or guidance to individuals. It would typically form part of a regular, on-going activity but need not be a formal programme. It could include support to public bodies, charities or professional bodies.	Maximum value of 7 hours CPD per year.