



**Pensions
Management
Institute**

Company number: 01262100

**The Pensions Management Institute
(the "Institute")**

2021 AGM PROXY FORM

Member Registration Details:

Name: **Membership Number:**

Address:

Before completing this form please read the explanatory notes below.

Please cast your vote for resolutions 1 to 5 or alternatively nominate a proxy as set out below.

Proxy Nomination Details

A voting member may appoint the Chair of the meeting or another person to act as their proxy, to attend, speak and vote on their behalf, at the Annual General Meeting to be held at 3pm on 29 July 2021 at Halkin, 4th Floor, 10 Lower Thames Street, London, EC3R 6AF and at any adjournment thereof. Members and proxy holders are asked to attend the meeting virtually on the day.

If you would prefer not to appoint the Chair of the meeting, please enter the name and membership number of the member, or the name and address of the person you are appointing as your proxy:

Chair of the meeting

Institute Member Name: **Membership Number:**

Name: **Email address/Address of proxy:**

.....

Proxy Voting Options

I hereby authorise my proxy to vote (or abstain from voting) on my behalf on the proposed resolutions at their discretion and as they consider to be in the best interests of the Institute. I also authorise my proxy to vote in the same manner on any resolutions which may arise on the day, of which formal notice has not been received.

My proxy is hereby authorised and directed to vote (or abstain from voting) on my behalf as indicated as follows on the proposed resolutions (*mark the appropriate box with an 'X'*). I understand that should any Resolutions arise on the day, of which formal notice has not been received, my proxy shall vote at their discretion and in the best interest of the Institute.



Ordinary Business

Resolution number	Resolution	For	Against	Abstain
Resolution One	Annual Report and Accounts 2020 To receive and consider the Institute's annual accounts for the financial year ended 31 st December 2020			
Resolution Two	Directors' Report To receive and consider the Institute's Directors' Report for the financial year ended 31 st December 2020			
Resolution Three	Auditor's Report To receive and consider the auditor's report on the Institute's annual accounts for the financial year ended 31 st December 2020			
Resolution Four	Auditors To elect and reappoint Moore Kingston Smith LLP as auditors to hold office until the next AGM in 2022			

Special Business

Resolution number	Resolution	For	Against	Abstain
Resolution Five	Articles of Association It is hereby resolved by way of special resolution that the draft Articles of Association attached hereto be and are hereby approved and adopted as the Articles of Association of The Pensions Management Institute in substitution for and to the exclusion of all existing Articles of Association of The Pensions Management Institute			

Signature:

Date:

This must be returned by email to fschiller@pensions-pmi.org.uk from a known email address or by post to Devonshire House, 60 Goswell Road, London, EC1M 7AD by **3.00pm on Tuesday 27 July 2021** to be valid.



Notes to the Proxy Notice

1. Appointment of a proxy

As a member of the Institute you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Institute. You can only appoint a proxy using the procedures set out in these notes and the AGM Notice. A proxy does not need to be a member of the Institute but must attend the meeting to represent you.

2. Completion of the form

As set out above you may appoint “**the Chair of the meeting**” as your proxy if you wish. If you wish to appoint someone else as your proxy, please set out your proxy’s name and email address on the blank lines provided (and if they do not have an email address, provide their residential address). If you appoint someone other than the Chair of the meeting, they must attend the meeting if they are to represent you.

The form of proxy enables you to appoint a proxy to attend the AGM and vote on your behalf. It allows you to instruct your proxy how to vote on each of the items to be proposed at the meeting as set out in the Notice which has been sent to you. Please place a cross (**X**) in the appropriate box alongside each item to indicate whether you wish your vote to be cast “For” or “Against”, or whether you wish to “Abstain”. If no voting indication is given, your proxy will vote or abstain from voting on the resolutions put to the meeting at his or her discretion.

Your proxy may also vote (or abstain from voting) as he or she thinks fit in relation to the limited range of additional resolutions which may be put before the meeting.

3. Returning the Proxy Appointment Form

To appoint a proxy a copy of this notice must be:

- Completed and signed by you, but it can be a typed signature;
- Sent by email to the Institute at fschiller@pensions-pmi.org.uk and marked for the attention of Lesley Alexander. Your email must be sent from your own email address and should contain your name and email address for identification purposes, or;
- Sent by post to the Institute at Devonshire House, 60 Goswell Road, London, EC1M 7AD and marked for the attention of Lesley Alexander.
- Received by the Institute no later than **3.00pm on Tuesday 27 July 2021**.

Please do not return the Proxy Appointment Form by any other means.

Any power of attorney or any other authority under which this proxy notice is signed (or a duly certified copy of such power or authority) must be included with the proxy notice.

4. Proxy’s attendance

If you choose someone other than the Chair of the meeting as your proxy you must ensure that they register for the AGM in advance as they have to be present at the AGM meeting to be able to vote on your behalf. As set out in the AGM notice, we ask that members and proxy holders attend the meeting electronically. You will need to provide your proxy with the details of how to attend the meeting, as set out in the AGM notice. Please also ensure that your proxy has a copy of your Proxy Appointment Form so that they know your wishes. Your proxy must by law use your vote in the way you instruct on the Proxy Form.



**Pensions
Management
Institute**

5. Joining the AGM

Appointment of a proxy does not preclude you from attending the meeting and voting yourself. If you have appointed a proxy and you attend the meeting and cast a vote yourself, your proxy is no longer entitled to vote for you.

6. Change of instructions

If you wish to change your instructions, you can submit another proxy notice. The appointment received last before the latest time for the receipt of proxies, being **3.00pm on Tuesday 27 July 2021** or, in the case of an adjourned meeting, before the start of the adjourned meeting) will take precedence. It is your responsibility to notify the proxy.

7. Revocation

To revoke your proxy instructions, send notice by email to the fschiller@pensions-pmi.org.uk or by post to Devonshire House, 60 Goswell Road, London, EC1M 7AD clearly stating that the instructions are revoked and ensure that the notice is received by the Institute before the start of the meeting or the adjourned meeting to which it relates. It is your responsibility to notify the proxy.